

STATE OF MICHIGAN JUDICIAL CIRCUIT - FAMILY DIVISION COUNTY	PETITION TO CHANGE NAME	FILE NO.
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In the matter of the name change of _____
 Present first name(s), middle name(s), and last name(s) (type or print)

to _____
 Requested new first name(s), middle name(s), and last name(s) (type or print)

- ☐ 1. An action within the jurisdiction of the family division of circuit court involving the family or family members of the above named person(s) has been previously filed in _____ Court, Case Number _____, was assigned to Judge _____, and ☐ remains ☐ is no longer pending.

2. The name change is for:

- ☐ a. a married person who wishes to also include a name change for:
☐ his/her spouse. ☐ his/her minor child(ren), of whom the petitioner has legal custody.
- ☐ b. an adult.
- ☐ c. a minor, whose natural or adopted parents are: _____ and _____
 Mother
 Father

Both parents are deceased. The guardian is _____ . (attach letters of guardianship)
 Name

3. The name change is for the following reason: _____

4. The name change is not sought for any fraudulent intent.

5. The following person(s) seeking a name change have a criminal record: _____

6. Each person for whom a name change is sought has been a resident of the county for at least one year.

[Complete item 7. only if the name change is for a minor. Please see other side for remainder of petition.]

- ☐ 7. I have legal custody of the minor.
- ☐ a. The noncustodial parent has had the ability to visit, contact, or communicate with the child and has regularly and substantially failed or neglected to do so for a period of two years or more before the filing of this petition **and either:**
☐ a support order has been entered, and the noncustodial parent has failed to substantially comply with the order for a period of two years or more before the filing of this petition; **or**
☐ a support order has not been entered and the noncustodial parent, having the ability to support or assist in supporting the child, has failed or neglected to provide regular and substantial support for two years or more before the filing of this petition.
- ☐ b. The noncustodial parent has been convicted of child abuse (MCL 750.136b), criminal sexual conduct (MCL 750.520b, MCL 750.520c, 750.520d, or 750.520e), or assault with intent to commit criminal sexual conduct (MCL 750.520g) and the child or a sibling of the child was the victim. (attach judgment of sentence)
- c. The last known address of the noncustodial parent is: _____

☐ The noncustodial parent is not living at the above address, and I have taken the following steps to locate him/her:

(PLEASE SEE OTHER SIDE)

Do not write below this line - For court use only

8. **I request** the following name change(s): (type or print first name, middle name, and last name)

FROM	TO	DATE OF BIRTH
Petitioner		Specify age also
Spouse		Specify age also
Minor child		
Minor child		
Minor child		
Minor child		

If you want a new live birth certificate, check item 9. A special order is not needed if you only want to add the changed name(s) to the original certificate(s).

☐ 9. **I request** the court to order the State Registrar to create a new live birth certificate that does not disclose the name of

Name _____ at birth and to seal the original certificate.

I declare that this petition has been examined by me and that its contents are true to the best of my information, knowledge, and belief.

Date

Petitioner signature

Name (type or print)

Address

City, state, zip Telephone no.

Date

Petitioner signature

Name (type or print)

Address

City, state, zip Telephone no.

☐ 10. I am the spouse of the petitioner and consent to the granting of this petition to change my name.

Date

Spouse's signature

☐ 11. I am a minor 14 years of age or older, and I consent to the granting of this petition to change my name.

Date

Minor's signature

Date

Minor's signature

☐ 12. I am a minor under 14 years of age, and I state my preference to the name change above.

Date

Minor's signature

Date

Minor's signature

Attorney signature

Address

Attorney name (type or print) Bar no.

City, state, zip Telephone no.

SPECIAL INSTRUCTIONS FOR NAME CHANGE

Every person 22 years of age or older whose name appears on the Petition for Name change must follow these instructions before the court can act on the petition.

Under Michigan law, every person 22 years of age or older who is requesting a name change must have 2 complete sets of fingerprints taken at a local police agency. Those fingerprints will be used by the Michigan State Police and Federal Bureau of Investigation to check criminal records. The Michigan State Police will send a report to the court regarding any criminal records.

If you have a criminal record, it will be presumed that you are seeking the name change with fraudulent intent. You must prove to the court that the name change is not being sought with fraudulent intent.

INSTRUCTIONS:

1. File Petition for Name Change with circuit court and pay filing fee.
2. Make 1 copy of the completed Petition for Name Change (Form PC 51).
3. Go to your local police agency for the fingerprint card and to have your fingerprints taken. They will advise you of the appropriate fee. Take a copy of the Petition for Name Change with you.
4. After you have had your fingerprints taken, mail or deliver the copy of the Petition for Name Change, the fingerprint card, and the appropriate fee to the Michigan State Police. The fee must be made payable to the State of Michigan. Mail or deliver to:

Michigan State Police
Criminal Justice Information Center
7150 Harris Drive
Lansing, Michigan 48913

5. The Michigan State Police will review their criminal records and will forward the fingerprints to the Federal Bureau of Investigation. Once the Federal Bureau of Investigation has reviewed their records and reported the information to the Michigan State Police, the Michigan State Police will send a report to the court.
6. After the court receives the required report from the Michigan State Police, the court can schedule a hearing on your Petition for Name Change.
 - ☐ The court will mail you a notice when the required report is received. You must give the court a pre-addressed, postage paid envelope for mailing this notice.
 - ☐ Contact the court 8 weeks after you mail or deliver your fingerprint card to the Michigan State Police to find out if the required report has been received.